



SANKAR POLYTECHNIC COLLEGE
A Government Aided, Autonomous Institution, Approved by AICTE & Affiliated to DoTE
SANKAR NAGAR – 627 357



**DEPARTMENT OF ELECTRICAL AND ELECTRONICS
ENGINEERING**

CIRCULAR

Date: 10.11.2025

Ref. No: SPC/EEE/PAQIC/2025-2026/1

All the staff faculty members of the EEE Department are hereby informed that Program Assessment & Quality Improvement Committee (PAQIC) meeting will be held on 17.11.2025 (Thursday) at 10.00 A.M in the department of HOD Room.

All EEE staff members are requested to attend the meeting without fail.

Dept. Meeting Coordinator
S. PRIYADHARSINI

HOD/EEE

Copy to:

1. To be circulated to all the staff members.
2. The file.



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**DEPARTMENT OF ELECTRICAL AND
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Academic Year: 2025-2026

Date & Time: 17.11.2025 & 10.00 A.M.

PROGRAM ASSESSMENT AND QUALITY IMPROVEMENT COMMITTEE REPORT

1. Introduction

The Program Assessment and Quality Improvement Committee reviewed academic activities, curriculum implementation, laboratory practices, placement activities, and quality improvement measures for effective teaching-learning and student development.

2. Objectives

- Monitor academic performance and quality standards.
- Improve curriculum delivery and practical learning.
- Enhance placement, Industrial elective paper planning and industrial interaction activities.
- Review PO, PEO, and PSO attainment for P scheme
- Promote continuous quality improvement.

3. Committee Members

Sl. No.	Name	Designation	Role
1	Mr. I SARAVANAN	Head of the Department	Chairperson
2	Mrs. S PRIYADHARSINI	Lecturer/EEE	Coordinator
3	Mrs. V VIMALA	Lecturer/EEE	Internal Member
4	Mrs. P. NAGALAKSHMI KANNA	Lecturer/EEE	Internal Member
5	Mr. A GUNA	Lecturer/EEE	Internal Member
6	Mrs. A. BANUMATHY	Lecturer/Chemistry	Internal Member
7	Mrs. S. KANAGAVALLI	Lecturer/English	Internal Member

8	Mrs. U. SELVI	Lecturer/Maths	Internal Member
9	Mrs. P. SUBBULAKSHMI	Lecturer/ Physics	Internal Member
10	Mrs. S. R. JEYA RANJITHAM	Lecturer/EEE	Internal Member
11	Mr. V. KARKUVEL	Lecturer/EEE	Internal Member
12	Mr. C. RAJKUMAR	Lecturer/EEE	Internal Member
13	Mr. A. ARUN MUTHARASU	Lecturer/EEE	Internal Member
14	Mr. M. AYYAPPA SELVAM	Lecturer/EEE	Internal Member
15	Dr. G. VELRAJKUMAR	HoD/Civil	External Member
16	Mr. S. SELVARAJ	Lecturer/Mech.	External Member
17	Dr. C. VIJESH JEO	Lecturer/CSE	External Member
18	Dr. S. SUDHA PONNARASI	Lecturer/ECE	External Member

4. Review Meeting Points

Vision, Mission, PEO and PSO

- Reviewed implementation and dissemination of Vision, Mission, PEO, and PSO.
- Displayed through notice boards, website, classrooms, and laboratories.

Curriculum and Practicum

- Discussed curriculum design and industry relevance.
- Reviewed laboratory activities, practical sessions, and project-based learning.
- Suggested improvement in technical, practical skills and project based in practicum subject

Industrial Elective and Evaluation Scheme

- Reviewed industrial elective papers and course structure.
- Discussed evaluation methods including internal assessment, practical's, assignments, and semester exams.

Result Analysis and PO Attainment

- Discussed semester result analysis and student performance.
- Fixed target levels for PO attainment.
- Suggested remedial measures for slow learners.

Audit Course and Induction Programme

- Reviewed implementation of audit courses.

- Planned induction programme for newly admitted students.

Placement and Quality Improvement

- Reviewed placement training and skill development activities.
- Recommended more workshops, seminars, industrial visits, and industry interaction programmes.
- Coordinator discussed for industrial visits, guest lectures, and industry interaction.

5. Activities Conducted

- Internal assessment analysis.
- Remedial coaching classes.
- Workshops and seminars.
- Industrial visits and training.
- Placement training programmes.
- Guest lectures and alumni interaction.

6. Achievements

- Improved academic performance.
- Better student participation in technical activities.
- Increased placement and internship opportunities.
- Enhanced practical and communication skills.

7. Challenges Identified

- Need for advanced laboratory facilities.
- Improvement in communication and employability skills.
- More industry collaboration required.

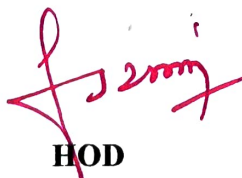
8. Conclusion

The committee emphasized continuous monitoring, curriculum improvement, industry interaction, and quality enhancement activities for improving academic excellence and student employability.



Coordinator

S. PRAYADHARINI



HOD



PRINCIPAL



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Attendance of Committee Members:

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